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ARTICLES OF ASSOCIATION OF MUSEI REALI DI TORINO

PREAMBLE

Musei Reali di Torino (Royal Museums of Turin) is located in the heart of the ancient city. The complex of museums offers a journey through Italian history, art and nature along an itinerary winding through 50,000 square metres of exhibition space and 7 hectares of gardens, where artefacts dating from prehistoric times to the modern age are showcased. At *Palazzo Reale* (Royal Palace), the command centre of the Savoy family, rooms, furnishings and works of art created between the 16th and 20th centuries are preserved. The building's façade rises behind the gate designed by Pelagio Palagi and the *Piazzetta Reale* square, concealing interiors designed and decorated by great artists such as Daniel Seyter, Claudio Beaumont, Francesco De Mura, and by architects such as Filippo Juvarra and Benedetto Alfieri. The south wing houses the *Armeria Reale* (Royal Armory), opened to the public in 1837, and the *Biblioteca Reale* (Royal Library), founded in 1831 by Carlo Alberto. The Library holds a collection of drawings, including specimens from the fifteenth to the eighteenth century, as well as famous drawings by Leonardo da Vinci, his Self-Portrait and the Codex on the Flight of Birds. The House of Savoy's predilection for collecting is documented by the *Galleria Sabauda* (House of Savoy Gallery) art collection, which preserves great masterpieces from the main European schools, from van Eyck to Rubens and van Dyck; from Mantegna, to Paolo Veronese, to Orazio Gentileschi, to Guido Reni. The gallery is located in the new wing and includes two important collections: that of the financier Riccardo Gualino, comprising great paintings ranging from Duccio, to Botticelli, to Francesco Guardi, and that of Flemish and Dutch paintings from the collections of Prince Eugene of Savoy-Soissons. The basement of the same building and the Orangeries house the Museum of Antiquities, which overlooks an archaeological site of a Roman theatre. Created in the sixteenth century as a dynastic collection of the Dukes of Savoy, the archaeological collection was enriched by the arrival of Bernardino Drovetti's collection of Egyptian antiquities and in 1832 became the Museum of Antiquities and Egyptians. After separation from the Egyptian Museum, it also houses archaeological discoveries from excavations conducted in the Piedmont area. The gardens, which interconnect the entire *Musei Reali* complex, were created by Duparc, enlarged by André le Nôtre during the seventeenth century and completed the following century with the Triton fountain group of sculptures by Simone Martinez. The ground floor of Palazzo Chiabrese, used for temporary exhibitions, is also part of *Musei Reali*.



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CHAPTER I

NAME, REGISTERED OFFICE, MISSION, ROLES AND RESPONSIBILITIES, AND ORGANISATION

Article 1

Musei Reali di Torino

1. *Musei Reali di Torino* (hereinafter "*Musei Reali*"), established pursuant to Article 30, paragraph 3 of Decree no. 171 of the President of the Council of Ministers of the Italian Republic (*Decreto del Presidente del Consiglio dei Ministri — DPCM*) dated 29 August 2014 with the name "*Polo Reale*" and renamed "*Musei Reali*" by Italian Ministerial Decree (*Decreto Ministeriale — DM*) of 23 January 2016, is an institute of the *Ministero dei Beni e delle attività culturali e del turismo* (Italian Ministry of Culture) (hereinafter referred to as "MIC") vested with specific (scientific, financial, accounting and administrative) authority with registered office in Turin, piazzetta Reale 1.
2. *Musei Reali* was established unifying the management and administration of five state institutes whose assets derive from the dynastic collections of the House of Savoy: *Palazzo Reale* (Royal Palace), *Armeria Reale* (Royal Armory), *Biblioteca Reale* (Royal Library), *Galleria Sabauda* (House of Savoy Gallery), *Museo di Antichità* (Museum of Antiquities). *Musei Reali* is located in the complex of monuments erected around *Palazzo Reale*, which comprise the New Wing, the underground rooms of the *Museo di Antichità*, the Orangeries, the Royal Gardens and its walls and bastions, and the exhibition hall on the ground floor of *Palazzo Chiabrese*.

Article 2

Mission

1. The mission of *Musei Reali* is to preserve and valorise the heritage of monuments, works of art and spaces originating from the history of the Savoy family's dynasty that form an urban compendium located in the heart of the ancient city, by ensuring said heritage is a dynamic part of the experience of visitors and by developing opportunities to improve access to and knowledge, creativity and enjoyment of the same. The visitor experience is the primary objective of *Musei Reali*, which is committed to pursuing excellence in every aspect of its actions concerning the collections and its activities. Employing traditional and recently developed communication, interpretation and presentation tools, *Musei Reali* intends to offer its audiences a dynamic, innovative and welcoming service, aimed at cultural growth in the field of history and visual arts.

Article 3

Roles and responsibilities

1. In its performance of its mission and institutional roles and responsibilities, *Musei Reali* ensures that its assets, that is the movable and immovable property described in the preamble, is preserved, incremented, organised, studied, exhibited, enjoyed by the public and made known, by means of different and specific activities.
2. *Musei Reali* undertakes in particular:
 - a) to acquire sufficient financial resources to ensure adequate preservation of the facilities and assets conferred;



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- b) to integrate the museum and asset management and valorisation activities referred to in Article 1 with those regarding assets conferred by other entities and/or public and private institutes in accordance with current legislation;
 - c) to increase the assets through purchases, deposits, bequests and donations of assets coherent with the historical and cultural profile of the collections and with the purposes of its mission;
 - d) to guarantee the inalienability of the collections, except in exceptional circumstances justifying the alienation and/or transfer of the same, in full compliance with current legislation for the protection of cultural heritage;
 - e) to preserve the integrity of all assets provided and in any event placed under its own responsibility, ensuring any such assets are preserved, maintained and restored;
 - f) to keep an inventory and catalogue assets on a permanent basis, and to maintain photographic and digital documentation of the same, in accordance with criteria set out by MIC;
 - g) to develop studies, research, documentation and information, starting from its own collections and assets;
 - h) to increase the services offered to the public, improving the quality and efficiency of management according to the principles of good administration, expanding hospitality by means of additional services such as a cafeteria, restaurant, bookshop;
 - i) to ensure access to owned assets by means of their permanent exhibition and viewing of works of art kept in storage;
 - j) to organise, in its fields of expertise, exhibitions, cultural events, conferences, studies, research and publications, as well as educational, training and dissemination activities, and entertainment opportunities through performative activities, such as readings, shows and concerts, including in collaboration with other public and private entities, both in Italy and abroad;
 - k) to participate in initiatives promoted by other public and private entities by means of loans of works of art and/or technical and scientific collaboration;
 - l) to carry out educational, training and teaching activities;
 - m) to take care of the production, promotion and dissemination of scientific and popular studies and research;
 - n) to promote the valorisation of the museums and their collections, entering into all types of partnerships with institutes, public and private entities, schools, associations and businesses, participating in local negotiated development processes and socio-cultural development policies.
3. In its performance of its roles and responsibilities, *Musei Reali*:
- a) complies with principles of impartiality, efficient management, transparency, publicity and accountability;
 - b) plans, coordinates and constantly monitors its activities;
 - c) pursues the objective of making Musei Reali an animated and inclusive place, capable of promoting the development of culture;
 - d) will have opening hours ensuring extended access, in compliance with ministerial guidelines;
 - e) establishes and implements high standards of quality in management and communication, in educational and technological innovation, favouring active participation by users and guaranteeing actual knowledge experiences;
 - f) collaborates with the Directorate-General for Museums, with the Regional Secretariat and with the Regional Museum Centre and the superintendence government department responsible for monuments, the environment and historical buildings;
 - g) forges a close relationship with the local area, in the form ongoing research and other initiatives, including to increase the museum's collections with new acquisitions;
 - h) authorises the loan of its works of art for shows or exhibitions in Italy or abroad in accordance with current legislation;



- i) authorises and encourages studies and publications regarding all works of art that are part of the assets *Musei Reali* is responsible for;
- j) evaluates proposals to donate, store or loan on a gratuitous or long-term basis individual works of art or collections consistent with the museum's mission;
- k) conducts independent research or research in collaboration with Italian and foreign universities, entities and research institutes, publishing the results, including electronically;
- l) participates in coordinated and authorised training activities organised by the Directorate-General for Education and Research, including by hosting training internships and proposing dissemination, education, training and research initiatives linked to its collections;
- m) appoints, where appropriate and advantageous, third parties to manage services for the public in accordance with current legislation;
- n) collaborates with both the Directorate-General for Internal Budgeting and Management Control and the Directorate-General for Museums in order to encourage the disbursement of freely-made bestowals by private individuals to sustain culture, including through special agreements with cultural institutes and places and local authorities; to this end, *Musei Reali* promotes awareness-raising projects and specific fund-raising campaigns, including through collective financing;
- o) performs the roles and responsibilities of a contracting authority.

Article 4

Organisation of *Musei Reali*

1. *Musei Reali* is a middle-level management office of MIC, under the Directorate-General for Museums.
2. *Musei Reali* comprises both indoor and outdoor exhibition spaces, monumental archaeological areas, gardens, laboratories, warehouses, classrooms, service areas and offices, under the direction of the Director and divided in accordance with the following organisational structure:

I. Area for the management and care of the heritage

The service ensures that roles and responsibilities concerning the care and management of the collections are carried out. This refers in particular to the recording, preservation, maintenance, restoration, handling, documentation, digitisation, organisation, research and scientific communication of the works of art. The service is divided into one or more units of personnel who ensure that cultural activities directed at fulfilling the mission of *Musei Reali* are developed and conducted.

II. Area for administering and managing human, financial and instrumental resources

The service ensures that the roles and responsibilities concerning the administration and management of human, financial and instrumental resources, as well as of personnel, legal affairs, normal operations, management control are carried out, and provides assistance to the institute's bodies. The service is divided into one or more units of personnel who ensure that cultural activities directed at fulfilling the mission of *Musei Reali* are developed and conducted.

III. Area for the management and care of the facilities and safety

The service oversees and ensures correct management of the facilities, systems and permanent and temporary installations of *Musei Reali*, guaranteeing maintenance of the same and supervising the safety of the collections, staff and the public.



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The service is divided into one or more units of personnel who ensure that cultural activities directed at fulfilling the mission of *Musei Reali* are developed and conducted.

IV. Area for the management and care of hospitality, supervision and mediation

The service ensures that the roles and responsibilities concerning public hospitality, supervision of exhibition spaces, increasing access to the cultural heritage, and the management of educational and cultural mediation services are complied with and coordinates the same. The service also participates in exhibition and research projects to enhance the educational and teaching component of the same. The service is divided into one or more units of personnel who ensure that cultural activities directed at fulfilling the mission of *Musei Reali* are developed and conducted.

V. Area for communication and valorisation of *Musei Reali*

The Service ensures that communication and promotion plans regarding the museums and their activities are implemented and carried out, contributing to defining the identity and mission of *Musei Reali* by ensuring textual and image tools are employed correctly.

3. Each service is divided into one or more units of personnel who ensure that cultural activities directed at fulfilling the mission of *Musei Reali* are developed and conducted.
4. The definition of the tasks and activities relating to the roles and responsibilities of the individual organisational areas is established by decree of the Director.

Article 5

Duties of the Director

1. In addition to that set out under Article 4, paragraph 2 of Italian Ministerial Decree of 23 December 2014, the Director:
 - a) performs the tasks referred to in Article 35, paragraph 4 of Decree no. 171 of the President of the Council of Ministers of the Italian Republic dated 29 August 2014;
 - b) establishes, in compliance with the guidelines referred to in Article 20, paragraph 2, letter O, of the aforementioned Decree, the cost of entrance tickets after consulting the Directorate-General for Museums and the Regional Museum Centre, as well as the opening hours of the Museums and relevant archaeological areas, in order to ensure extended access to the same;
 - c) draws up, having consulted the Director of the Regional Museum Centre, the museum management project, covering the valorisation activities and services to be carried out in the institutes and locations that the same Director is responsible for, including any services to be entrusted under contract, in order that the same can subsequently be tendered out.
 - d) determines lines of research and technical guidelines in accordance with the general directive of the Minister and under the supervision of the Directorate-General for Museums;
 - e) commits to and provides instructions for the incurring of expenses for *Musei Reali*, within the limits of the funds allocated in the budget, further to a resolution of the Board of Directors.
2. The Director avails himself of the services of an administrative secretary, selected from the officials of the Ministry with specific skills and previous experience in administrative and accounting matters; the office of administrative secretary is conferred, on the basis of a specific selection procedure, by the Director of *Musei Reali*.



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Article 6

Board of Directors

1. The Board of Directors defines lines of research and guidelines relating to the activities of *Musei Reali* in line with directives and other guidance documents issued by the Ministry. Specifically:
 - a) it adopts the Articles of Association and relevant amendments, upon obtaining approval from the Scientific Committee and the Board of Auditors;
 - b) it approves the Service Charter and the annual and multi-year activity programme of *Musei Reali*, ascertaining financial compatibility and monitoring implementation;
 - c) it approves the budget, any variations and the income statement;
 - d) it approves the tools employed to check services entrusted under contract in relation to valorisation projects set up by the Director of the Museum, monitoring the application of any such tools;
 - e) it expresses an opinion on every other matter submitted to it by the Director of the Museum.
2. The Board of Directors is composed of the Director of *Musei Reali*, who is the Chair of the Board, and four members nominated by the Minister of Culture, one of which in agreement with the Minister of Education, Universities and Research and one in agreement with the Minister of Economy and Finance, chosen from well-known cultural heritage experts.
3. With the exception of the Director, the members of the Board are appointed by means of a decree of the Minister of Culture, remain in office for five years and may only hold office once; any members appointed to replace other members remain in office until the natural expiration of the body. During their office, members of the Board of Directors may not be part of any other of *Musei Reali*'s boards or committees. Board members are not entitled to receive remuneration, attendance fees or allowances of any kind; only the reimbursement of documented out-of-pocket expenses is allowed. Members of the Board of Directors may not be parties to professional collaboration relationships with *Musei Reali*, nor may they accept professional assignments in projects or initiatives whose financing is borne, even partially, by *Musei Reali*.
4. For resolutions of the Board of Directors to be valid, participation of the majority of the members in office is required. Resolutions are adopted by a majority of members with voting rights.
5. Meetings of the Board of Directors are normally held at the registered office of *Musei Reali*. Participation in meetings may also take place by via a means of telecommunications. Notices of convocation are sent to the Directors well in advance and include a summary of the topics to be discussed.
6. Each year within the month of October, the Board of Directors approves the budget for the following year and, within fifteen days, sends it, together with the Director's and the Board of Auditors' reports and a copy of the resolution of the Board itself, to MIC and to the Ministry of Economy and Finance (hereinafter referred to as MEF), for approval in relation to their respective areas of responsibility.
7. The Board of Directors approves the income statement for each financial year by April of the following year. Within fifteen days of approval, the income statement and the management report, together with the Board of Auditors' reports, a copy of the bank statement of the Treasury Bank and the resolution of the Board of Directors, are sent to MIC and to MEF, for approval within their areas of responsibility.



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Article 7

Scientific Committee

1. The Scientific Committee carries out an advisory and guiding function on technical and scientific matters falling within the remit of *Musei Reali*. In particular, the Scientific Committee:
 - a) submits proposals to the Director and the Board of Directors;
 - b) supports the Director, from a scientific perspective, in the drawing up of the annual and multi-year programme of activities of *Musei Reali*, evaluating the objectives, criteria and consistency of the same;
 - c) draws up annual reports assessing the activities of *Musei Reali*;
 - d) verifies and approves lending policies and the planning of exhibitions in agreement with the Board of Directors;
 - e) proposes, evaluates and approves *Musei Reali's* editorial projects;
 - f) formulates opinions on the Articles of Association of *Musei Reali* and on any amendments to the same, as well as on any other matter that is submitted to it by the Director of *Musei Reali*.
2. The Scientific Committee is composed of the Director of *Musei Reali*, who is the Chair of the Committee, and a member nominated by the Minister, a member nominated by the Superior Council of Cultural and Landscape Heritage, a member nominated by the Region and a member nominated by the Council of the Municipality where the Museum is located. Members of the Scientific Committee are selected from tenured university professors in fields pertaining to the subject area of the institute or specific and proven scientific and professional experts in the field of protection and valorisation of cultural heritage.
3. With the exception of the Director, the members of the Scientific Committee are appointed by means of a decree of the MIC, remain in office for five years and may only hold office once; any members appointed to replace other members remain in office until the natural expiration of the body. During their office, members of the Scientific Committee may not be part of any other of *Musei Reali's* boards or committees. Committee members are not entitled to receive remuneration, attendance fees or allowances of any kind; only the reimbursement of documented out-of-pocket expenses is allowed. Members of the Scientific Committee may not be parties to professional collaboration relationships with *Musei Reali*, nor may they accept professional assignments in projects or initiatives whose financing is borne, even partially, by *Musei Reali*.
4. The Scientific Committee meets upon convocation of the Committee Chair or at the request of at least two members. In order for the proceedings of the meeting to be valid, a quorum of the majority of the members is required and resolutions are passed by a majority of the participants in attendance.
5. Meetings of the Scientific Committee are normally held at the registered office of *Musei Reali*. Participation in meetings may also take place by via a means of telecommunications. Notices of convocation are sent to the Directors well in advance and include a summary of the topics to be discussed.

Article 8

Board of Auditors

1. The Board of Auditors of *Musei Reali* performs checks to ensure compliance with administrative and accounting requirements. In particular, the Board ascertains that accounting records are kept correctly and the economic, financial and asset performance of *Musei Reali* is managed appropriately; it also formulates opinions on the Articles of Association and any amendments to the same.



2. The Board of Auditors is composed of three acting members, one of whom is an official of the Ministry of Economy and Finance who acts as chair and two alternate members. The members, chosen from among individuals entered on the Register of Auditors and appointed by means of a decree of the Minister of Culture, remain in office for three years and may only hold office once; any members appointed to replace other members remain in office until the natural expiration of the body.
3. Discussions of questions examined by the Board of Auditors may also take place via a means of telecommunications.
4. Members of the Board of Auditors are entitled to receive remuneration established by a decree of the Minister of Cultural Heritage and Activities and Tourism, in agreement with the Minister of Economy and Finance. Members of the Board may not take on professional assignments in projects or initiatives whose financing is borne, even partially, by Musei Reali.
5. The Board of Auditors is represented at the meetings of the Board of Directors.

CHAPTER II

ADMINISTRATIVE AND ACCOUNTING ROLES AND RESPONSIBILITIES OF *MUSEI REALI DI TORINO*

Article 9

Administrative and accounting authority and financial resources

1. *Musei Reali* is vested with administrative and accounting authority as regards expenses related to its activities in accordance with current legislation.
2. Revenue derives from:
 - a) transfers of funds from ministries, contributions and other disbursements in any form and for any reason from public bodies and private entities;
 - b) income generated from management of assets in anyway conferred and from the activities connected to the same.

Article 10

Financial year

1. The financial year of *Musei Reali* commences on 1st January and ends on 31st December of the same year. The budget and income statement are drawn up for the financial year in accordance with responsibilities and cash-flow.

Article 11

Approval of the budget, changes to the budget and income statement

1. The budget, changes to the budget and the income statement of *Musei Reali* are approved by the Board of Directors.
2. Resolutions concerning the budget, any changes and the income statement are sent within fifteen days to the MIC and the Ministry of Economy and Finance.



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Article 12

Supervision

1. *Musei Reali* is subject to the supervision of the Ministry, which exercises this role and responsibility, pursuant to Article 20, paragraph 3, of Decree no. 171 of the President of the Council of Ministers of the Italian Republic dated 29 August 2014, by means of the Directorate-General for Museums, in agreement with the Directorate-General for Internal Budgeting and Management Control. In particular, the Directorate-General for Museums approves the balance sheet and financial statement of *Musei Reali*, upon obtaining approval from the Directorate-General for Internal Budgeting and Management Control.
2. The activities of *Musei Reali* is subject to the supervision of the Directorate-General for Museums, which, pursuant to Article 20, paragraph 1 of Decree no. 171 of the President of the Council of Ministers of the Italian Republic dated 29 August 2014, exercises powers of direction, guidance, coordination, control and, only in the event of necessity and urgency, and upon informing the Secretary-General, assumes the power to perform certain acts and act in replacement.

Article 13

Contractual activities

1. In relation to the specific matters and within the corresponding value limits, contractual activities are conducted in compliance with provisions issued in implementation of relevant current Community and national legislation.
2. Any modest expenses to be incurred are governed by current applicable legislation.
3. Contracts are entered into by the Director on the basis of the resolution authorising the relevant expenditure approved by the Board of Directors. The Board of Directors identifies the spending limits within which the Director may operate without the aforementioned authorisation. The Director identifies an administrative officer as the public official responsible for drawing up official documents.

Article 14

Governing of use of the assets

1. The assets under the responsibility of *Musei Reali* constitute state property and are granted to *Musei Reali* for use.
2. With regard to said assets, provisions of law and regulations on the administration of state property and general accounting, as well as relevant provisions issued by the Ministry of Economy and Finance — Department of State General Accounting are observed. The assets are provided to the Director of *Musei Reali* who is liable for overseeing of the same. The assets are provided by means of inventories.
3. With regard to the management of consignees and cashiers, the provisions set out in the regulation issued by Decree no. 254 of the President of the Italian Republic dated 4 September 2002.